

## MEMORANDUM

**DATE:** January 26, 2012

**TO:** PARKS AND RECREATION COMMISSION

**FROM:** Raymond Santostefano, Director of Parks & Recreation

**RE:** The monthly Parks and Recreation Commission meeting, will be held on **Thursday, February 2, 2012 at 7:00 p.m.** at the Recreation Office, located at 100 Riverview Center, Suite 140.

### AGENDA:

Call Meeting to Order:

Public Hearing:

Approval of the Minutes:

- January 5, 2012

Department Reports:

- Correspondence:
- Miscellaneous

### OLD BUSINESS:

- Revised Youth Sports Grant Application

### NEW BUSINESS:

- Per 214-38. of the Middletown Code of Ordinances – Negotiate the tournament fee (s) set out herein at Palmer Field for the CIAC and the American Legion.

### MISCELLANEOUS:

### ADJOURNMENT:

Riverview Center is Wheelchair Accessible.

\*If you require special accommodations for any meeting, please call the ADA Coordinator at (860)-344-3491, (voice) or (860) 344-3521 (TDD/TTY), or the Town Clerks Office at (860) 344-3459 at least ten (10) days prior to the scheduled meeting.

Cc: Mayor Daniel Drew  
Linda DeSena